Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

10 Nov 2026

DIVISION MEMORANDUM
No. 567, s. 2026

SUBMISSION OF QUARTERLY REPORT ON THE IMPLEMENTATION OF SCHOOL SPORTS CLUB

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors – SGOD & CID
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Regional Memorandum No. 772, s. 2026 in reference to DepEd Order No. 22, s. 2025, titled *"Policy Guidelines on the Institutionalization of School Sports Club in Public Schools"*, this office through the Education Support Services Division (ESSD), directs all public schools within the division to submit the quarterly report on the implementation of the School Sports Club.

2. Attached are the templates to be used by the Public Schools in preparing and consolidating the required quarterly reports which are to be submitted through the Division Sports Officer.

Reporting Period	Coverage	Submission to Division Office
1st Quarter	June to September	Every 10th of October
2nd Quarter	October to December	Every 10th of January
3rd Quarter	January to March	Every 10th of April

3. For clarifications and other concerns, please contact Mr. Jimmy J. Morillo, Division Sports Officer at 09989525615 or via email at jimmy.morillo@deped.gov.ph.

4. For compliance by all concerned.

/s **MARITES A. IBAÑEZ, CESO V**
Schools Division Superintendent

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone:(043)722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com

Encl: As stated
Reference: RM. No. 772, s. 2026
To be indicated in the Perpetual Index under the following subject:

Issuances- Division Memorandum

JJM/ SUBMISSION OF QUARTERLY REPORT ON THE IMPLEMENTATION OF SCHOOL SPORTS CLUB /R1-121043/ 11/04/2026

Republika ng Pilipinas

Department of Education

FORM-SSC8-A

QUARTERLY MONITORING TOOL FOR SCHOOL SPORTS CLUB

(School to fill out)

Please provide accurate and complete information for each table. Enter the data based on your school's latest records. If the needed information does not apply, write "N/A." Please double-check all entries before submitting this form to your respective Schools Division Office to ensure the information is correct and complete.

Quarter: (put check)
- 1st Quarter
- 2nd Quarter
- 3rd Quarter

Region	
Schools Division	
School	
School ID	
School Head	
SSC Coordinator	

	No.
1. No. of reported injuries *(if any)*	
2. No. of reported child protection cases (if any)	
3. No. of External Partners *(if any)*	

No. of Sports Club Offered: _____ ***No. of Learners Enrolled:*** _____

NAME OF SPORTS	BOYS	GIRLS
1.		
2.		
3.		
4.		

Add row for Additional Sport

Prepared By: _____ **Noted by:** _____

Sports Coordinator **School Head**